

EASTSIDE RURAL COUNTY FIRE PROTECTION DISTRICT
PO BOX 5996
STOCKTON, CA 95205-9998
(209) 639-2270

SEPTEMBER 7, 2023, MEETING MINUTES

PRESIDENT:	JESS MILLER
VICE PRESIDENT:	SUSAN TRAMMEL
DIRECTORS:	KATHLEEN GARCIA LYNNE ARMANINO MARTIN ASBORNO
INTERIM CLERK:	MATTHEW DUAIME

President Miller called the regular meeting of the Eastside Rural County Fire Protection District to order on Thursday, September 7, 2023, at 6:07 PM at Station 12, 4010 East Main Street.

ROLL CALL:

Present: Miller, Garcia, Asborno, Trammel, and Clerk / CAO (Interim) Duaine
Absent: Armanino

ADOPTION OF THE AGENDA:

- With a quorum present, Vice President Susan Trammel made a motion to adopt the agenda as e-mailed. Director Kathy Garcia seconded the motion and the motion carried.

ADOPTION OF THE BOARD MEETING MINUTES:

- August 3, 2023, Meeting Minutes
 - Director Marty Asborno made a motion to adopt the meeting minutes. Director Garcia seconded the motion and the motion carried.

STOCKTON FIRE DEPARTMENT

- Chief Edwards attended the meeting.
 - See attached report.

PUBLIC COMMENTS / REQUESTS:

- Christine Seagar attended as a member of the public.

FINANCIAL REPORT:

- Financial Statements:
 - August 2023 Financials
 - Budget Draft Preview
 - Contingency Account – Fire Prevention
 - COS Payments
 - Clerk Invoice
- Disbursements – Fund 48201
 - Action

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- Disbursements:
 - General Fund 48201 - \$492,733.42
 - COA Reserved Fund 48291 - 53070.61

- Action:
 - Director Marty Asbornio made a motion to approve disbursements as presented. Vice President Susan Trammel seconded the motion and the motion carried. All members present signed the warrant list.

UNFINISHED BUSINESS:

- Financial Audit Process – 2022 Rebuild 10 %
- Website Live – Updated
- Weed Issue on Main Street
- Record Retention Legal – Need Legal Firm
- Law Firm Preference: RFP
- SFD FF Memorial Donation – reconsider amount
 - Action: Director Marty Asbornio made a motion to increase FF Memorial donation amount to \$12,500 presented. Vice President Susan Trammel seconded the motion and the motion carried.
- Budget 2023-24 – Draft for Review
- Posting Window Cabinet – Complete
- Eastside Logo \$500 – Meet with CVP

NEW BUSINESS:

- 3rd Quarter Meeting True Up
- Herum Crabtree Proposal
- Concrete Project Co #12
- Permanent Clerk Status – October 2023
Closed Session
- Clerk Training – November 2023

LAFCO:

- Director Garcia – Report on last meeting

DIRECTORS COMMENTS / REQUESTS:

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COMMUNITY DEVELOPMENT DEPARTMENT/MISCELLANEOUS:

- CAO / Clerk Duaine

FUTURE AGENDA ITEMS / DIRECTORS COMMENTS:

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Next Meeting: October 5, 2023 @ 6 PM

Matt Duaine, Clerk of the Board / CAO (Interim)
Eastside Rural County Fire Protection District

The law does not permit Board action on, or extended discussion of, any item not on the agenda, except under Special circumstances, comments should be limited to two minutes. If Board action is required, the item will be placed on the agenda for the next meeting.

- This agenda shall be made available upon request in alternate formats to persons with a disability, as required by law under the Americans with Disabilities Act of 1990 (42 U. S. C. 12132) and the Ralph M. Brown Act (California State Code 54954.2). Persons requesting a disability modification, or accommodation to participate in the meeting must contact Board Clerk Matt Duaine in writing at the above address during regular business hours at least 120 hour or five days s in advance of the meeting.
- Under Government Code Section 54957.5, all related materials on the agenda submitted to the Directors of the Board shall be made available to the general public for inspection at the business office listed above and by calling the above number for an appointment.
- Materials related to an item on this Agenda submitted to the Directors after distribution of the Board packet are available for public inspection at the District Address Location PO Box 5996, Stockton, California 95205-9998 or by appointment by calling (209) 639-2270.